

Quimper Unitarian Universalist Fellowship



Annual Reports July 2008-June 2009

QUUF Member Statistics for the 2008-2009 Fiscal Year

QUUF Membership as of 5/19/09 = 296

New Members (36 total):

<u>Name</u>	<u>Date</u>	<u>Name</u>	<u>Date</u>
Dennis and Kate Madson	10/12/08	Jaune Evans	3/1/09
Cerise Allen	11/23/08	Katie Franco	3/1/09
William and Susan Berry	11/23/08	Lori Hanemann	3/1/09
Carolyn Braun	11/23/08	Hans Heil	3/1/09
Michele Bruns	11/23/08	Jasmine Jensen and Ray Parsons	3/1/09
Andrew Fiske and Calah Tenney	11/23/08	Lorrell Louchard	3/1/09
Linda Gerrard	11/23/08	Peter and Carolyn Brummel	3/15/09
Myrtle Gordon	11/23/08	Cynthia Brown	3/27/09
Carol Hubbell	11/23/08	Sharon Mitchell	3/27/09
Jill Landes	11/23/08	Pauline E. Carter	5/17/09
Elizabeth LaRoche	11/23/08	Karen Knowlton	5/17/09
Stacey and Brian Larson Stafki	11/23/08	Linda Lundell	5/17/09
Lee Maxwell	11/23/08	Charlie Anne Petersen	5/17/09
Patricia Smith	11/23/08	Rick Marschall	5/17/09
Christine and Terry Copeland	3/1/09		

Births (3 total):

<u>Name</u>	<u>Parents</u>	<u>Date of Birth</u>
Austin John Ross	Beth and Doug Ross	9/22/08
Finn Magnus Schultz	Wenkie and Steve Schultz	12/6/09
John Thomas Neville	Debbie and Sam Neville	5/11/09

Child Dedications:

<u>Name</u>	<u>Parents</u>	<u>Date</u>
Austin John Ross	Beth and Doug Ross	11/9/08
Ahni Rose Fiske	Calah Tenney and Andrew Fiske	11/9/08
Noah Aiden Fiske	Calah Tenney and Andrew Fiske	11/9/08
Faye Funi Berry	Susan and Bill Berry	11/9/08
Frances Pei Lan Berry	Susan and Bill Berry	11/9/08
Porter Axtman	Kristin Axtman and Anthony Francis	11/9/08
Grace Katherine Allen Webb	Emily Allen and Paul Webb	11/9/08
	Granddaughter of Barbara and Carl Allen	
Ingrid Irene Schultz	Wenkie and Steve Schultz	5/10/09
Berit Marie Schultz	Wenkie and Steve Schultz	5/10/09
Finn Magnus Schultz	Wenkie and Steve Schultz	5/10/09
Kayla Marie Titgemeyer	Granddaughter of Pam and Jim Daly	5/10/09
Hayden Jeffrey Shupe	Tracy Thompson and John Shupe	5/10/09
Graham Thomas Shupe	Tracy Thompson and John Shupe	5/10/09

Deaths:

<u>Name</u>	<u>Date of Death</u>
Andrew J. Palmer Son of Robert and Janet Palmer	8/18/08
Jeanette E. Lewis	9/04/08
James Humphrey	3/23/09

Bridging Young Adults, June 2009

Fuxia Stankus
Sheina Vogt

Member Weddings: None

QUIMPER UNITARIAN UNIVERSALIST FELLOWSHIP 2008- 2009 ANNUAL REPORT

Table of Contents

Statistics for the 2008-2009 Church Year.....	(inside front cover)
Agenda for Annual Meeting, June 14, 2009.....	1
Minutes of the June 8, 2008 Annual Meeting.....	2
2009-2010 Proposed Budget	3
Other Annual Meeting Ballot Items.....	4-5
Minister's Report.....	6-7
Director of Religious Education Report.....	8
Choir Director's Report.....	9
President's Report.....	10
Treasurer's Report.....	11
Income and Expense Report.....	11
Balance Sheet.....	12
Program Council and Committee Reports.....	13-31

(Alphabetically: Aesthetics, AHA!, ALPS, Building and Grounds, Building Construction (and Volunteer Program), Building Steering (and budget and Mortgage Subcommittee), Cares and Concerns, Committee on Ministry, Covenant Groups, Denominational Affairs, Designated Offering, Finance, Friendship Suppers, Fundraising Oversight, Green Sanctuary, Library, Long Range Planning, Membership, Music, Nominating, Personnel, PT/Bay St. Louis Sister City, Religious Education, Social Action and Education, Special Funds, Stewardship, Sunday Services, Technology, YRUU.)

QUUF 2009 Annual Meeting Agenda

- 1-1:05 President's Welcome
- 1:05-1:10 Corrections/Approval of minutes of the June 2008 Annual Meeting
- 1:10-1:15 Election of Nominees for Board of Trustees, Special Funds and Nominating Committees
- 1:15-1:25 Treasurer's Report (John Collins)
- 1:25-1:30 Budget Q & A (Lynn Taylor)
2009-2010 Budget Vote
- 1:30-1:40 Green Sanctuary Q & A (Mack Boelling)
Green Sanctuary Certification Vote
- 1:40-1:50 Special Funds Bylaws Revision Q & A (Lynn Taylor)
Rename Special Funds Bylaws Revision Vote
- 1:50-2:00 UU Voices for Justice Q & A
Should QUUF join this organization?
- 2:00-2:15 Building Report (Irv Mortensen and Carolyn Salmon)
- 2:15-2:20 New Business: QUUF Needs You!
- 2:20-2:25 Recognition of Outgoing Board Members
Sheila Lauder, John Collins and Al Thompson
Recognition of Nancy Mann's 10-years as Office Administrator
Recognition of Alice King's years as Newsletter Editor
Recognition of Outgoing Committee Chairs
- 2:20-2:30 Election Results
- 2:30 Adjourn

Minutes of the Annual Meeting, June 8, 2008

Members present at meeting: 96 (of 280 members = 34.2%); Proxy Votes: 21

- The meeting was called to order by Board President Helen Kolff at 12:55 p.m.
- Kees Kolff moved, and John Collins seconded a motion to approve the Minutes of the June 10, 2007 Annual Meeting, and the October 21, 2007 and May 18, 2008 Congregational Meetings. **The motion was unanimously approved by a voice vote.**
- After concerns voiced by Robbie Spillers that the slate of candidates contained only enough names to fill the open positions, some discussion followed. Paul Becker pointed out that the Bylaws charge the Nominating Committee with finding a slate of candidates to fill the open positions, and provide for additional candidates to be named by petition of the membership prior to the Annual Meeting. Then Helen asked each voting member to cast his or her ballot.
- Treasurer John Collins gave the financial report, explaining the 19 points in his notes, and answered questions. We are in good financial health!
- Lynn Taylor, representing the Budget Subcommittee of the Finance Committee, explained the proposed budget for the 2008-2009 church year, totaling \$265,337. Jerry Spieckerman suggested that some research should be done prior to budgeting to ensure that sufficient funds have been slated to cover rising energy costs. Mack Boelling, Chair of the Building and Grounds Committee, agreed, but added that the new Green Sanctuary measures put in place, which reduced our usage, seemed to have offset any increases in rates. A motion was made by Irv Mortensen and seconded by Jo Ellen Thompson to approve the proposed budget. **The motion passed unanimously by a voice vote.**
- There was no old business.
- Irv Mortensen, representing the Building Steering Committee, gave a brief update on the change made in the committee, moving from a design-based committee to a financial oversight committee, and explained that its membership had shifted, adding three members of the Finance Committee to reflect this change.
- Carolyn Salmon, representing the Mortgage Subcommittee of the Finance Committee, explained the Community Loan Program, which will allow members and friends of QUUF to loan funds, in increments of \$5K, for 2 or 4 years at a rate of ¼% above the Federal Home Loan Rate for Seattle (which would currently be 4.4%). Those interested in loaning the congregation money to bridge the financial gap between the timing of building pledge payments and the need for construction funding should let any member of the Mortgage Committee know by June 30. So far, \$95K has been committed by members and friends. The money will be needed by the end of October 2008.
- Barb Dyer, representing the Volunteer Coordinating Committee for the upcoming building project, asked for everyone to fill out volunteer surveys so that the database could be completed.
- There was no new business.
- Helen Kolff thanked outgoing Board members David Alvarez and Joanna Sanders. Betty Oppenheimer thanked outgoing Board member/President Helen Kolff. Helen also recognized and thanked Rev. Bruce Bode and his wife Flossie, for their ongoing devotion to our Fellowship.
- Helen Kolff read the election results:
96 present to constitute a quorum (84 were required); 117 votes cast.
116 in favor of all candidates. 1 abstention for all candidates.
Elected were:
For 3 year Board terms: David Ditzler, David Hundhausen, Marylyn Mitchell
For 2 year Board term: Rob Roose
For the Special Funds Committee: Deb Carroll and Don Dybeck
For 1 year Nominating Committee terms: Diane Bommer and Carrie Muellner
For 2 year Nominating Committee terms: Helen Kolff and Joanna Sanders
- The meeting was adjourned at 1:45 p.m.

~ Betty Oppenheimer, Board Secretary

QUUF 2009-10 Proposed Budget

	06-07	07-08	08-09	09-10	09-10
	Actual	Actual	Budget	Request	% Increase
INCOME					
Pledge Income	199,350	203,078	225,877	236,900	4.9%
Contributions	20,186	33,728	10,600	12,700	19.8%
Rental Income	2,085	2,705	2,000	2,500	25.0%
Investment Inc	3,357	2,304	1,410	225	-84.0%
Fund Raisers	23,038	23,390	25,300	20,600	-18.6%
Miscellaneous Income	658	1,916	150	300	100.0%
Total Income	248,674	242,408	265,337	273,225	3.0%
EXPENSES					
Minister	81,945	85,431	88,070	88,257	0.2%
Religious Education	52,454	53,684	57,153	57,991	1.5%
Child Care	2,731	2,917	2,900	3,776	30.2%
Music Program	16,207	17,443	18,693	18,276	-2.2%
Office Administrator	16,711	17,421	17,891	18,013	0.7%
Sub-total Program Staff	146,582	148,871	158,202	159,347	0.7%
Sub-total Program Non-Staff	23,466	28,024	26,506	26,966	1.7%
General Operations	20,095	19,406	22,462	26,190	16.6%
Committees	4,706	4,464	8,220	5,420	-34.1%
Administration	8,837	12,201	13,180	13,430	1.9%
Buildings and Grounds	11,504	9,532	10,800	12,300	13.9%
Contingency	11,006	1,006	1,500	1,131	-24.6%
Debt Service	592	683	550	440	-20.0%
Mortgage Ramp Up	10,000	11,400	25,000	28,000	12.0%
Miscellaneous	385	-	-	-	
Total Expenses	237,173	256,064	266,420	273,225	2.6%
Transfers	(1,874)	-	-	-	
Income Less Expenses	9,626	11,057	(1,083)	0	-

2009-2010 Budget Overview

Despite tough economic times, pledges have come in strong enough to get us through this interesting year of change. Thank you for your continuing generosity. We have crafted a tight but workable budget to take us through the transition to our new building.

Here are a few highlights:

- Our staff graciously offered to forego a cost of living increase this year, which allowed coverage of other essential expenses.
- The UUA cancelled an expected dues increase out of respect for the current period of economic hardship.
- Moving into a new building means paying increased insurance, utilities and maintenance.
- Technology budget has been increased to allow for some much-needed catch up.
- Most other expenses are being held to the same level as they were last year, although some committee budgets have been lowered.
- Enough money has been found to contribute to UU Voices, should the congregation vote to support this organization.

Ballot Items for the June 14, 2009 Annual Meeting

1. Approval of Minutes of the June 8, 2008 Annual Meeting (attached)

2. Approval of Budget (attached)

3. Elections:

- **Board of Trustees – 4 openings:**

3-year terms: Jan Forrest, Kate Madson, Dicksy Scott

1-year term: Mike Morrissey

(Board nominee bios are attached)

- **Special Funds**

3-year term): Carolyn Salmon

Completing 2-year vacated term: John Collins

(Note: Special Funds Committee member Deb Carroll, elected last year, has accepted the job of Office Administrator. As stated in the QUUF Operations Manual, “While employees are welcome to attend committee meetings, they are in attendance as employees and not committee members, regardless of the nature of the committee, and as such are not allowed to vote on committees, though they may voice opinions.” Therefore, Deb’s term will be completed by this nominee.)

- **Nominating Committee (two- 2-year terms open): Barb Dyer, Sheila Lauder**

* These slates of nominees were prepared by the elected Nominating Committee (Carrie Muellner, Diane Bommer, Joanna Sanders, Helen Kolff, and Board liaison Betty Oppenheimer), after obtaining the nominees’ agreement to hold office if elected. Additional candidates for specific positions may be named by petition of at least 10 Fellowship members and submitted to the Nominating Committee at least 20 days prior to the Annual Meeting (in this case, by June 4, 2009).

4. Green Sanctuary Vote: *Having completed the 12 Green Sanctuary projects over the past 2 years, do we, the members of Quimper UU Fellowship, support our seeking certification as a Green Sanctuary from the UUA Ministry for Earth?*

As a result of the process of becoming a certified Green Sanctuary, our congregation has a greater awareness of environmental issues on all fronts. We have included the topic of the environment in our Sunday Services, our ALPS and Religious Education Programs. Concern for the environment permeates our events and celebrations, the way we get to QUUF, our use of energy and other resources both at home and at QUUF, how we are building our new building, how we are planning our landscaping, how we work in the homeless shelter, and the issues we champion in Port Townsend, Olympia and beyond."

5. Revision of Bylaws, Article V, Section 6 and Article VIII, Section 3: *Shall the members of the Quimper UU Fellowship approve the Bylaws revision recommended by the Special Funds committee, which will rename the committee and the two funds it manages?*

This revision renames the committee and the two funds which the committee manages, to bring clarity:

Current Name	Revised Name
<i>Special Funds Committee</i>	<i>Endowment Committee</i>
<i>Development Fund</i>	<i>Opportunity Reserve Fund</i>
<i>Permanent Endowment Fund</i>	<i>Permanent Fund</i>

The *Development Fund/Opportunity Reserve* is the fund from which, with approval by the committee, the board and the congregation (as dictated by the Bylaws), both the principle and interest may be expended.

The *Endowment/Permanent Fund* is the fund in which only interest may be spent.

The complete wording of this revision was sent to all voting members in a separate mailing.

6. Washington UU Voices for Justice: *Shall the Quimper UU Fellowship become a member of Washington State UU Voices for Justice?*

WA UU Voices for Justice is a not-for-profit, progressive, legislative, **statewide advocacy network** bringing UU values to the Washington State Legislature in the interests of all Washington State UU's, as well as the BGLT community, the poor, the disenfranchised, and on behalf of children, the mentally ill, and acting to influence legislation for green issues, health; especially mental health and health access for all, low income housing, equal rights, prison and parole reform and voting rights restoration. For more information, please visit **www.uuvoiceswa.org**

The UUSC and UUA endorse the Statewide Advocacy Network of which WA UU Voices is a part. QUUF members (ten people) have attended the UU Voices annual meetings (over two years) where the issues are selected that the organization focuses on for the legislative session. Two QUUF members, David Ditzler and Bill Harju, are currently on the Board of Trustees, with Bill its present Treasurer.

UU Voices has been successful in shaping legislation in every area chosen for each year we have been active. UU Voices is changing the State of Washington and the world, slowly, carefully, and in a positive way.

UU Voices is supported and funded by donations from participating congregations and individuals and grants. A suggested amount for congregations is two dollars per person per year. We have been able to budget \$1 per member for the 2009-2010 QUUF Budget, which will be paid to UU Voices if this vote is in the affirmative.

Minister's Report

It's been an eventful and exciting year with the new sanctuary, foyer, kitchen, and office buildings piece by piece taking shape. I've noticed a couple of little unanticipated things with respect to our existing sanctuary that have resulted from the new structures being built. One is that the light on the pulpit has slightly diminished because the windowed door on the southwest corner of our existing sanctuary is now in shadow because of the new kitchen. Secondly, those sitting on the west side of the sanctuary can see a portion of the roof of the new sanctuary through the circular window, not just clouds, birds, and planes. I imagine we will find a number of other unanticipated consequences related to the new building in the future.

I had hoped to be able to do more physically on the building than I have to do this point, but my everyday responsibilities have kept me tethered inside. So I've been mostly a cheerleader. And, fortunately, there's been much to cheer about. The spirit of the builders, both volunteers and hired, has been marvelous!

Let me mention two building-related ceremonies with which I was involved this past year prior to the actual construction. The first was a little ceremony, suggested by Collin Brown, that took place following the second service on Sunday, September 21. On this occasion, we gathered prior to the clearing of the land to recognize and acknowledge the changes that we, the two-legged creatures, would be bringing to the land.

Then, a second ceremony took place on Sunday, October 12. This was our official ground-breaking ceremony in which children and adults alike gathered with shovels and spades. Gayle Kaune read a poem written for the occasion, with Laurence Cole leading us in singing the following dedicatory song:

*Humbly we walk here,
Humbly we sing here,
Humbly we bless this ground.
Humbly we walk this ground
With a spirit of blessing in our hearts.*

Then with our shovels and spades we dug into the ground, doing this in four waves: first, those who were part of the previous building project from 1996-1997; secondly, the children; thirdly, those for whom this was their first QUUF building project; and, finally, everyone altogether.

The actual beginning of construction seemed to take forever. Finally, however, once all the permits were in place, things moved forward with alacrity – so quickly, actually, that, thanks in large part to our many volunteers, we were soon ahead of schedule. To this point, the volunteer labor related to building has been largely skilled labor. However, in the coming months there will be an opportunity for everyone, skilled or unskilled, to make a physical contribution.

Apart from the building project, this year I again gave both a fall and winter sermon series. The fall sermon series, titled "Who Are We?" was designed to explore the diversity of our congregation as we were preparing a new place in which to meet. In this series, again suggested by Collin Brown, for four weeks I invited three or four members of the congregation to speak about "Who Are We?" in terms of: 1) differing identities, 2) in our stages of life, 3) as families, 4) our spiritual paths. This series was so rich and well-received that I'm working on a similar series for this coming fall.

My winter/spring sermon series was also a somewhat experimental one. On occasion over the years, I have said that if I knew I were addressing only the Humanists, or only the Naturalists, or only the Mystics, or only the Theists in the congregation, I would prepare very different services. And that's what I attempted to do in this series. For each of four weeks the entire service was geared to one of these four perspectives. The thing that surprised me most was to find that these four perspectives were not enough and that the various perspectives could easily be subdivided still further.

Guests that I have invited into the pulpit and with whom I have assisted this year have been the Rev. Toni Vincent, Dr. Jerome Bernstein, Michael Meade, and Joseph Bednarik. Additionally, I asked Kees Kolff, Rod Mitchell, Jan Forrest, Bob Francis, Kendra Golden, and Jack Salmon, all from QUUF,

to join me in the pulpit on various occasions to lend their expertise to the given theme that Sunday. I also worked with the Social Action and Education Committee with guest speakers, the Rev. Carole Ann Cole and Dr. Tom Locke. I arranged pulpit exchanges on three occasions: the first with the Rev. James Kubal Komoto (Saltwater UU); the second, a three-way exchange with the Rev. Lisa Wiggins (Olympic UU) while I was at First UU in Houston; and, three, with the Rev. Jon Luopa (University Unitarian in Seattle). Also, I worked with the Sunday Services Committee in arranging speakers for the January Series during my reading break, as well as for the upcoming summer services when we have lay members of our congregation speak from mid-June through July.

As I have done in previous years, I again led adult religious education classes in both the fall and winter/spring. The fall class, following a curriculum of the Rev. Richard Gilbert, was titled "Building Your Own Theology." This 10-week class, with both evening and morning sessions, culminated with each person being invited to prepare his or her individual credo statement; statements which I've invited the participants to share with the congregation in our Sunday services. To my mind, these classes were the most successful fall classes I've led to date, and I'm planning to offer this class again this coming church year.

My winter/spring adult religious education class this year, as usual, was a poetry class, this time on the work of Walt Whitman, America's first great poet. These are always a pleasure for me. Next year I am tentatively planning to facilitate a class on the contemporary American poet, Billy Collins.

Let me take the opportunity in this annual report to express my appreciation to all the committees of this Fellowship. The work of the several committees related to our building project has been front and center this year, but the work of our many ongoing committees has again been outstanding. I find it all quite remarkable!

And, again, this year I want to express my gratitude to QUUF's hard-working Board of Trustees, who do such a very fine job of governing our Fellowship. I cannot tell you how fortunate I feel and how grateful I am to have such a dedicated and multi-talented group with which to work.

Finally, I want to express my gratitude to a dedicated staff whose work is more vocation than job, and particularly this year to Nancy Mann, who is retiring on June 30 after ten years as QUUF's Office Administrator. As I said earlier in the March newsletter, Nancy's work has never been "just a job" for her. In the five years that we have worked together, I have found that she always puts her whole being into her work. She has been a completely devoted and wonderful presence in her position, consistently friendly, and always ready to go beyond the call of duty. So thank you, Nancy, for all that you given!

~ Bruce Bode, Minister

Director of Religious Education Report

We have enjoyed another full year of opportunities for families to connect at QUUF.

Sunday morning curriculum:

- Preschool: We Are Many, We are One (all year)
Grades K-2, 3-5, 6-8: Fall - 6 Sources
- Winter/Spring – Peace, Justice and the Interdependent Web
- YRUU: See report listed alphabetically in this document.

Our enrollment number ranged from 80-110. The variation has to do with whether we count just Sunday morning people, or include those who just come to OWL or other special programs. Attendance numbers range from 12 (the Sunday after Christmas) to 59 (a random Sunday in October). We had 17 RE teachers, 5 OWL leaders.

Beyond Sunday morning:

- 5th/6th grade OWL, 15 children. Led by Tracy Thompson and Dave Russell
- 7-9th grade OWL, 17 youth. Led by Joseph Bednarik, Kate Madson, Debra Bouchard
- Chalice Journey, 6 children. Led by Kathy Stevenson
- Middle School Mini Con hosting – 40 youth (QUUF and 4 Puget Sound churches)
- Social Justice Projects: HOPE, homeless shelter, Food Bank trip, Green Sanctuary projects, Heifer International fundraiser, litter pickup.

Religious Education is a tricky business. It is a service to families, but fully dependent on those families for operation. We rely on volunteers as well as families simply ‘showing up’. We are fortunate to have many actively participating people. The RE Assistant, Tracy Thompson and I set the stage for Sunday mornings. Preparing the curriculum, securing teachers, assistants, childcare providers, fruit, supplies. Then it is up to volunteers to execute the morning. Our QUUF teachers are excellent both in working with the lessons and children, and for their reliability in taking their turn teaching.

Our newest event this year was a first time Middle School Mini Con. This was the inspiration of Molly McGuire, Collin Brown, and Rebekah McGuire. 11-13 year olds came from 4 Puget Sound churches for a Friday night to Saturday afternoon adventure. There was music, dancing, campfire, ping pong, scavenger hunt, sleeping and eating. It was a highly successful event.

In regards to Professional Development and outreach it has been a busy year. I consulted with UU Church of Whidbey Island, Olympic UUF and UU Church of Yakima, aiding them in improving their RE program and professionalizing the role of the DRE. I gave my Odyssey at our PNWD LREDA retreat, and signed on as Treasurer of our Chapter. In the fall I attended the Fall LREDA Conference in Albuquerque.

In addition to my RE duties I also helped update the Pictorial Directory, served on the Safety Task Force, and assisted with the hiring of the new Office Administrator. It has been a full and busy year, and very successful. I thoroughly enjoy working with adults and children to create a community that is vibrant, nurturing, friendly and meaningful. I am learning all the time.

~ Kathy Stevenson, Director of Religious Education

Choir Director's Report

This has been a very successful year for the QUUF choir. We welcomed several new members and worked hard at improving our blend and sound. Our new schedule of singing at both services twice a month has helped immensely. We have more rehearsal time for each piece and then we get to sing those pieces twice, which makes us very happy. This year's music has included some of the most difficult we have attempted yet and the choir members have risen to the occasion admirably. We have all grown in our musicianship this year and look forward to more growth next year.

One of the things we have been discussing in choir and in committee is the formation of a smaller auditioned group that would perform more challenging, usually a capella, pieces. This group would only perform perhaps once a month and would have a shorter rehearsal time. We hope to start the audition process after the holidays.

We are looking forward to the dedication of the new sanctuary and singing in that amazing space! We will be asking people to sing with us on this happy occasion much as we did for Bruce's installation.

For myself, I enter my tenth year as choir director with as much excitement, hope, enthusiasm, and love as I did my first year. It's been an exhilarating ride and I hope it continues well into the future. Thank you for this wonderful opportunity to serve this amazing congregation.

~ Marj Iuro, Choir Director

President's Report

The Board continues to govern at the policy level, confident that our high-functioning staff, committees, task forces and other groups are handling the procedural details. To stay connected and current, we continued the practice of inviting various committees to our Board meetings, to update and gain approval from us on key projects and future plans. If your committee has an issue it would like to bring to the Board, please contact me or your committee's Board liaison to discuss scheduling into the agenda of an upcoming Board meeting.

Among many other things we did this year:

We offered a Transition Workshop with PNWD Consultant Matt Wesley in January, which revealed the following four key issues considered of utmost importance:

- Fostering deep interpersonal relationships at QUUF as we grow
- Maintaining a culture of active participation
- Creating a cohesive outreach program which serves the larger community; and
- Welcoming diversity into our congregation

Those questions are not very different than the 6 goals established by the Board at its August retreat, on which much progress was made this year:

- Support and Increase Volunteerism
- Maintain a high-functioning Board
- Continue to improve Financial Development
- Strengthen ministry; define the place of social justice work in the Fellowship
- Complete the building project
- Strengthen connections with the larger UU community

As you read through the reports contained in this publication, you will see that the work done by the Board, committees and task forces supports these issues and goals. I maintain that part of our success as a congregation is that we continue to self-evaluate and correct our course in an ongoing effort to maintain what we all love about QUUF – a sense of belonging to a community, the responsibility of contributing to it, and making the changes in governance and infrastructure necessary to promote growth while retaining our sense of community.

In October, we broke ground for our \$1.5 million building expansion, after more than 3 years of continuous planning involving hundreds of members and meetings. The building is on track for a Certificate of Occupancy in January 2010, and many task forces continue to work on details of the building as scheduling dictates.

This year, we also appointed task forces to write a QUUF Safety Policy, which has been completed, and to review and rewrite the QUUF Rental Policies and Procedures. It will be completed prior to our occupancy in the new building.

On a sadder note, this year we lost Jeannette Lewis, one of the founding members of QUUF. For the first several years of QUUF's existence, Sunday meetings were held in Jeannette's living room. Although she moved away before we moved into our first new building, Jeannette donated the large round metal chalice sculpture in the front of the sanctuary in 1997, and remained connected to our Fellowship as it grew.

We offer a sincere thank you to Nancy Mann, our dedicated Office Administrator for the past 10 years, who is retiring at the end of this month. Thank you, Nancy!

We are an amazing community of dynamic and committed people, and we continue to attract more talented and interesting people into our midst. Congratulations to all!

~ Betty Oppenheimer, President, Board of Trustees

Treasurer's Report

Quimper Unitarian Universalist Fellowship
Income and Expense Statement (UNAUDITED)
OPERATING 01, May 2009

06/06/2009 10:20 AM

Page: 1

	Current Period	Year to Date	Annual Budget	Annual Budget Percentage
INCOME				
OPERATING PLEDGE INCOME	\$19,234.48	\$201,235.81	\$225,877.00	89.09 %
CONTRIBUTIONS	1,692.29	32,628.53	10,600.00	307.82 %
RENTAL INCOME	107.50	1,517.50	2,000.00	75.88 %
INVESTMENT INCOME	12.09	536.69	1,410.00	38.06 %
FUND RAISING INCOME (NET	323.00	21,308.11	23,200.00	91.85 %
MISCELLANEOUS INCOME	0.00	482.52	150.00	321.88 %
TOTAL INCOME	21,369.36	257,709.16	263,237.00	97.90 %
<i>Budgeted</i>	<i>19,296.82</i>	<i>235,052.70</i>	<i>263,237.00</i>	<i>89.29 %</i>
<i>Non-Budgeted</i>	<i>2,072.54</i>	<i>22,656.46</i>		
EXPENSES				
MINISTER	\$9,558.17	\$87,459.45	\$88,070.29	99.31 %
RELIGIOUS EDUCATION	4,217.68	52,814.61	60,053.93	87.95 %
MUSIC PROGRAM	1,550.85	15,260.79	18,693.20	81.84 %
GENERAL OPERATIONS	1,661.67	21,088.35	22,462.00	93.88 %
OFFICE ADMINISTRATOR	1,619.46	16,394.19	17,891.41	91.63 %
COMMITTEES	(348.25)	3,814.83	6,120.00	62.33 %
DESIGNATED OFFER. PAYMENT	1,922.22	21,347.37	0.00	0.00 %
ADMINISTRATION	547.60	12,798.01	13,180.00	97.10 %
BUILDING & GROUNDS	495.50	8,111.92	10,800.00	75.11 %
CONTINGENCY & MISC	12.80	250.80	1,500.00	16.72 %
DEBT SERVICE	2,083.33	22,916.63	25,550.00	89.69 %
TOTAL EXPENSES	23,320.83	262,256.95	264,320.83	99.22 %
<i>Budgeted</i>	<i>21,291.39</i>	<i>240,129.95</i>	<i>264,320.83</i>	<i>90.85 %</i>
<i>Non-Budgeted</i>	<i>2,029.44</i>	<i>22,127.00</i>		
TRANSFER ACCOUNTS	\$0.00	(\$183.32)	\$0.00	0.00 %
TOTAL TRANSFERS	0.00	(183.32)	0.00	0.00 %
<i>Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00 %</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>(183.32)</i>		
EXCESS INCOME/EXPENSES	(\$1,951.47)	(\$4,731.11)	(\$1,083.83)	436.52 %
<i>Budgeted</i>	<i>(1,994.57)</i>	<i>(5,077.25)</i>	<i>(1,083.83)</i>	<i>468.45 %</i>
<i>Non-Budgeted</i>	<i>43.10</i>	<i>346.14</i>		

Quimper Unitarian Universalist Fellowship
Balance Sheet (UNAUDITED)
Consolidated - May 2009

06/06/2009 12:13 PM

Page: 1

	Current Year
ASSETS	
CURRENT ASSETS	\$379,932.93
REAL ESTATE	873,696.95
OTHER ASSETS	<u>50,300.00</u>
TOTAL ASSETS	<u>\$1,303,929.88</u>
LIABILITIES	
CURRENT LIABILITIES	\$23,160.89
LONG TERM LIABILITIES	<u>237,354.94</u>
TOTAL LIABILITIES	260,515.83
FUND BALANCE	<u>\$1,043,414.05</u>
TOTAL NET ASSETS	1,043,414.05
TOTAL LIABILITIES AND NET ASSETS	<u>\$1,303,929.88</u>

Program Council Report

The Program council met two times in the 2008-09 QUUF church year.

The first meeting was held August 27th. Twenty committees (of twenty-seven) were represented as well as one staff member (RE). The Purpose of this meeting was to prepare committees to do the groundwork necessary to plan their next year's budget requests, to update each other on coordinated efforts, to discuss the Volunteer Coordinator position, to talk about grooming Chairs for succession within the committees, and if there were problems the Board could help with. The budget and the economy were discussed, the building and progress and finances. The Volunteer Coordinator was of interest to most of the committees and highly anticipated for future staffing. Staffing of committees and the survey forms used to identify likely candidates were reviewed, as were the Power-church program that allows for searching people's interests and skills as indicated on the annual survey forms.

The second meeting was held April 7th. Twenty Committees again were represented, along with the President, the DRE and Minister. The purpose of this meeting was to prepare the calendar for the 2009-2010 church year. Also discussed were the updating of the Long Range Plan, and the transition of SAEC into a Social Justice Council (one of the results of a church-wide Social Justice Workshop). Carolyn Salmon gave us an update on expanded Insurance Coverage deemed wise in view of our expanded footprint, activities, and exposure. Lynn Taylor gave a review of the expanded programs planned by the Special Funds Committee, discussion of Bylaws change to rename the Endowment Committee, and work being done within the congregation to bring attention to bequests.

As we grow, the need for coordination among committees increases. Therefore, the Program Council may have 3 or 4 meetings in the 2009-2010 year. We urge all committees to send a representative.

~ Dave Ditzler, Board of Trustees Vice-President and Program Council Chair

Committee Reports

(in alphabetical order)

Aesthetics Committee

Members: Bruce Bode, (staff liaison) Cynthia Knudson, David Russell, Diane Ainsworth, Joanna England, Joyce Francis (chair), Karen Page, Kathy Francis, Linda Bach, Megan Cate, Onnolee Stevens, Patricia Weedman

Virtual Members: Clara Klug, Irv Mortensen (construction coordinator), Jackie Barr (former chair), Nancy Mann

Resignations: Jane Souzon, Sheila Lauder (board liaison)

Accomplishments:

1. Reconstituted committee with several new members and new chair
2. Affirmed the scheduled revolving art exhibits through Spring 2010
3. Met with Irv Mortensen to clarify committee mission during construction and to gain overview of the construction project
4. Consulted with architect on window color choice
5. Created four subcommittee task forces: Foyer, Kitchen/bathrooms, Offices and Sanctuary/chancel
6. From construction documents and previous reports, developed task force reports for each area to inform ourselves and to monitor (and possibly suggest) changes as construction proceeds, including resource people, functions, design plans, budgeted/non-budgeted items, assumptions, and unknowns.
7. Agreed upon a process for making aesthetics recommendations
8. Considered offer of two art pieces
9. Recommended color palette and stain plan for trim on the existing building and new construction

10. Oversaw staining of existing building and began new building
11. Recommended roof color for new construction
12. Reviewed lighting/power/communications plans and offered recommendations for changes
13. Developed color palette recommendations for new building stucco

Future Plans:

1. Prepare a display of new building's exterior color palette recommendations for Fellowship review
2. Develop color palette recommendations for interior of new construction and display for Fellowship review
3. Monitor construction progress and changes
4. Transition in Spring 2010 to a committee process to review and plan revolving art exhibits
5. Participate in planning for Construction Phase II (existing building renovation)

We do not anticipate changes in the current membership. Indeed, a couple of members are on temporary leave due to medical problems, but we expect their return.

~ Joyce Francis, Chair

A-HA!

What is A-HA!? A group of **A**gnostics, **H**umanists and **A**theists affiliated with Quimper Unitarian Universalist Fellowship..

Purpose: A-HA! provides a time and place for Fellowship as well as the pursuit of knowledge accompanied by discussion of philosophy, morals, ethics, interests and concerns that address the great questions of life.

For a complete philosophy statement, please contact us. We will be pleased to get one to you.

Everyone is welcome to come to the A-HA! group! We have been gathering in the QUUF Fellowship hall the first and third Sunday afternoons/evenings since April 2008. Potluck dinners, socializing, presentations by group members followed by discussions, highlight our time together. There are 65 QUUF members and friends on our email list. There is a core group of 18 to 20 that attend regularly as well as 5 -10 occasional attendees.

~ Jim and Judy Tough, AHA! Coordinators

ALPS (Adult Learning Programs)

Members: Bruce Bode, Ann Bishop, Lee Faulkner, Jan Forrest, Bob Francis, Rod Mitchell (Chair) Marilyn Mitchell (Board liaison)

Accomplishments: A set of courses, workshops, field trips and speakers each of three teaching quarters – Fall, Winter, and Spring. Twenty-one regular courses were taught along with four workshops, five speakers and two field trips. One new reading group was started and the Early Bird Reading Group continued to meet. A rough tally of attendance in the above events would be between 500 and 600. We also established liaisons between the committee and all courses and events. We conducted debrief sessions in all winter and spring courses. We co-sponsored events and courses with the Green Sanctuary Project, AHA group and Edinger Society.

Goals: To broaden the scope of our offerings in an attempt to meet the needs of as many Fellowship members as possible. To make this possible we are making attempts to include events from each of the following categories when planning our quarterly programs:

- Religious/spiritual/personal belief systems
- Academic offerings
- Creative classes
- Field trips and shared experiences
- Life style choices

- Physical activities

I will remain chair for the 2009/10 year. We lost Kendra Golden from the committee this year and may lose Jan Forrest next. **Therefore, we would like one or two new members.**

~ Rod Mitchell, Chair

Building and Grounds Committee

Buildings and Grounds maintains, repairs, and improves the physical property of the Fellowship. The Technology committee and the Landscape committee are not part of the B&G committee. Presently, members include Bob Logan, Mack Boelling, Karen Page, Don Dybeck, David Bommer and Don Givens. Scott Walker and Bob Purvis provide electrical and HVAC support from time-to-time. Al Thompson is our board liaison. Rev Bruce Bode serves in an advisory capacity. We meet monthly in RE on the 2nd Thursday from 4:30PM to 5:30 PM.

Regular activities include review of janitorial services faithfully and efficiently provided by Rene Tanner, manage garbage and recycling, monitor kitchen range propane tanks, and managing the grounds through periodic landscape work, on-going weed warriors and a watering team. Mowing has been handled by a group led by John Estes.

Several singular projects were completed including smoke alarm cleaning, provision and installation of handicap signs, woodworking projects such as the candle stand, repairs to the pulpit area, roof repairs, carpet cleaning assistance, light bulb replacement, water heater repair, sign light repair, smoke alarm testing (when new building alarms are installed, existing alarms need integration and repair), debris removal, weather stripping, and recommendations on new building budget impacts.

Our upcoming goals include meeting the new campus challenges, refining our maintenance focus and building a new 10' x 20' utility shed. Our new chair for 2009-2010 will be Al Thompson. **We would like to see a few new members join the Building and Grounds group so we have future continuity.**

~ Don Givens and David Bommer, Co-Chairs

Building Construction Committee

Members of committee: Irv Mortensen, Chair, Marcia Lewton (at large communications), Jean Walat (Board), Karen Page (Donation Policy), Cynthia Knudson, Bob Knudson, Julia Cochrane, Joyce Francis and Linda Bach (Aesthetics), Kees Kolff, (Built Green), Kate Dwyer (Landscaping), and Susan Pratt, Mike Morrissey, Barb Dyer, (Volunteer Program) Al Thompson (Lead Volunteer); plus occasional attendees: Bruce Bode (Minister), Richard Berg, (Architect)

My thanks to the members of BCC – they have all given of their time, commitment, and expertise during the last one to three years of service – from Building Options to Building Design and Construction to Building Construction Committee.

BCC's overarching mission has evolved to include coordinating all of the components of the building process including volunteers, communications, construction planning, technology, aesthetics, Built Green, and landscaping. The committee has met on an as needed basis this year but the work continues nonstop!

Processes supported and undertaken by BCC and the Chair this year:

- The chair partnered with Jim Golden and the Steering Committee negotiating our contract with Malcolm Dorn of Wallyworks, and working closely with Malcolm to finalize the final project budget.
- Developing the recruitment, training, safety, and organization of the construction volunteers and setting it all into motion. Thanks to the Volunteer Committee and Al Thompson, Lead Volunteer.

- The volunteers this past church year have put in an amazing amount of effort. Overall 78 volunteers donated over 2000 hours as of May 1 on site with many more hours from the snack and Friday lunch chefs. The project has stayed on schedule since the beginning thanks to the participation of our membership and friends. See Al's report below.
- During the construction phase, as chair, I attended weekly meetings with Malcolm, John Edwards, Richard Berg and Jim Golden.
- This has provided a clear line of communication and good teamwork on design clarification, volunteer participation, and budget control. Malcolm (and John) have been an ongoing source of cost saving measures that have allowed us to keep to our budget. This project would not be possible without their ongoing creativity and support in this area and their excellent rapport with the volunteers.
- Established the Aesthetics Committee to review and recommend on aesthetic issues from paint colors to lighting fixtures. Joyce Francis took off with the role of Aesthetics Committee Chair as well as Volunteer lead of the painting/finish team on site.
- Participating in the Built Green program with Jefferson County Homebuilders. Kees Kolff has taken on the tracking of BuiltGreen documentation and process.
- Ongoing work with Task Force groups – such as Technology Committee with Ned Schumann and Gary Nelson in preparation for low voltage wiring to be done by volunteers.
- Cynthia and Bob Knudson have provided detailed review and comments on many design issues. Jean Walat has been invaluable with her knowledge and her work on permitting/costing. Karen Page has been working with the Aesthetics committee and the Donation subcommittee. Kate Dwyer is planning the landscaping program. Julia has been our in-house note taker and process person and keeper of the website photos. And Marcia has fulfilled her role as Mistress of Communication.

Thanks to all of you for keeping me on track!

This year we have made the transition from Design to Construction – the buildings we are building are only the visible aspect of our ongoing efforts. What we continue to build is community!

~ Irv Mortensen, Chair

Report from Al Thompson on the Building Construction Volunteer program:

The volunteers this past church year have put in an amazing amount of effort. Overall 78 volunteers donated over 1,994 hours of their time starting with the ground clearing and blackberry removal on 7/22/08 all the way to the painting of the trim on our existing buildings and installation of the 9,000 pound trusses this past week 4/6/09. The amount of time put in by our members to support those on the work site, equally as important, are numerous as well. The results of all this work are evident in the new building now taking shape before our eyes.

The number of actual days of work is 64 (as of this writing). Some days were shortened by nasty weather while some were longer as a task needed finishing making the daily average over 30 hours or 4 workers working full time each day. Some days saw as many workers as 17 (brush clearing) and some weeks averaged over 10 workers per day for the whole week (installing BCI floorjoists and subflooring).

The excellent result of all of this volunteer effort is made possible by the skillful and patient direction of John Edwards, Worksite Manager for Wallyworks and his co-worker and master carpenter Bill Fischer. These two professionals along with their boss, Malcolm Dorn have made the volunteer efforts enjoyable, safe and productive. **We will need lots more volunteers this summer and next fall and winter!**

~ Al Thompson, On-site Volunteer Coordinator

Building Steering Committee

Members: Bruce Bode (ad hoc), Jack Forrest, Jim Golden (chair), Bill Kaune, Marcia Lewton, Todd McGuire, Irv Mortensen, Betty Oppenheimer (Board Liaison), Carolyn Salmon, Jean Walat

OVERVIEW

In May 2008, the congregation authorized the construction of our new space, including the procurement of financing. With that vote, the responsibilities of the Building Steering Committee changed somewhat. The major responsibilities and accomplishments are listed below. During the year, the Building Steering Committee worked in close collaboration with the Building Construction Committee and the Finance Committee. Many of the accomplishments listed below are shared with these committees.

Acquire the financing authorized by the congregation

Under the auspices of the Financial Oversight Subcommittee (chaired by Jack Forrest), and with a lot of work on the part of Jack, Carolyn Salmon, Carolyn Latteier and Kendra Golden, we obtained loans from:

- PNWD (\$100K)
- Kitsap Bank (\$300K)

Marcia Lewton and Carolyn Salmon prepared an application for a Chalice Lighter Grant, which has been accepted, and will be part of the 2009-10 solicitation. We anticipate receiving \$20K from the program.

To insure adequate cash during the building project (before all pledge income has been received), short term (2-4 year) promissory notes, in the amount of \$115K, were obtained from QUUF members.

Negotiate a contract with our construction contractor to build the new space, per the architect's drawings, within our budget.

Jim Golden and Irv Mortensen negotiated a contract with Wallyworks (Malcolm Dorn, president) for the building construction (final version signed 11/4/2008). The contract is a shared-risk/shared-reward contract which reflects the collaborative relationship we enjoy with Wallyworks. The budgeted amount of the contract is \$930K, which is QUUF's budget for the hard cost portion of the overall project. Arriving at this price required a commitment by QUUF of significant volunteer labor (approx 30% of construction labor, plus nearly all of the stuccoing labor).

In April 2009, we extended Wallywork's involvement to include (at a reduced overhead+profit rate) infrastructure-related soft costs (street/parking lot construction, connection of utilities, etc.)

Obtain the necessary building permits

Building permits for the project were issued by the City of Port Townsend on Nov 19. This was the culmination of a lot of hard work on Jean Walat's part.

Monitor the project to insure that it stays within budget, and that adequate cash is available at all times to pay all expenses.

Todd McGuire developed a spreadsheet to forecast cash flow throughout the course of the project (until all promissory notes have been repaid). Originally based upon the project budget, the spreadsheet has been updated with actual income and expenses, and changes in the forecasts of future income and expenses.

When the country/world's financial crisis hit in late 2008, we recognized that some members/friends might not be able to pay their pledges to the building campaign. Marilyn Mitchell prepared a thorough evaluation (based in large part on personal contacts between Marilyn and all major pledgers). Her evaluation indicates that roughly \$70K of pledges will not be paid. Todd's spreadsheet has been updated with this forecast.

Jim Golden and/or Irv Mortensen have met with Malcolm Dorn of Wallyworks each week since the start of construction in December 2008. A portion of the meeting is devoted to a review of

expenditures, and updating the future forecast. The revised forecast (as well as prior month expenses) are incorporated into Todd's spreadsheet monthly.

Malcolm Dorn, recognizing our tight budget, has worked extremely hard to control/reduce costs without sacrificing the integrity of the building. His success has been made possible by the high level (both quantity and quality) of QUUF volunteers.

Pay all bills in a timely manner

We have a process in place for the rapid review (both technical and financial), approval, and payment of bills. This process enables our building treasurer, Bill Kaune, to pay Wallyworks' invoices (our major costs) within 7 days of receipt, as called for in our contract. Other bills are also paid in a timely manner.

Develop and implement processes to resolve any major issues that arise

We are fortunate to be part of a community (QUUF) that naturally prefers collaboration and compromise to confrontation. As a result, we have had little need, so far, for conflict resolution. We have developed processes to handle two broad issues:

- Carolyn Salmon, Marcia Lewton and Karen Page have created a form and procedure to handle offers of gifts from members or friends.
- The use/configuration of the foyer and fellowship hall will be determined at one or two meetings this summer, where all interested parties and contribute their thoughts/wants/needs. A follow-up examination of the fellowship hall use, and modifications to its north end, is planned for the spring of 2010.

Provide periodic updates to the board and the congregation

Marcia Lewton writes a column (Growth News) for each (monthly) issue of the newsletter.

Jim Golden has given oral updates to the congregation on 11/9/2008, 2/15/2009 and 5/17/2009. These updates, as well as photographs of the construction, are posted on QUUF's website. The monthly meetings of the Board of Trustees include a building project update.

CURRENT STATUS

We anticipate completion of construction by January 2010. We are confident that, despite the current economic climate, we will be able to complete the building without additional funding (and repay the promissory notes on schedule). However (per our building options plan), if expected income drops further, or costs increase significantly, we may have to defer either the finish flooring in the sanctuary or the acoustical treatment on the rear wall.

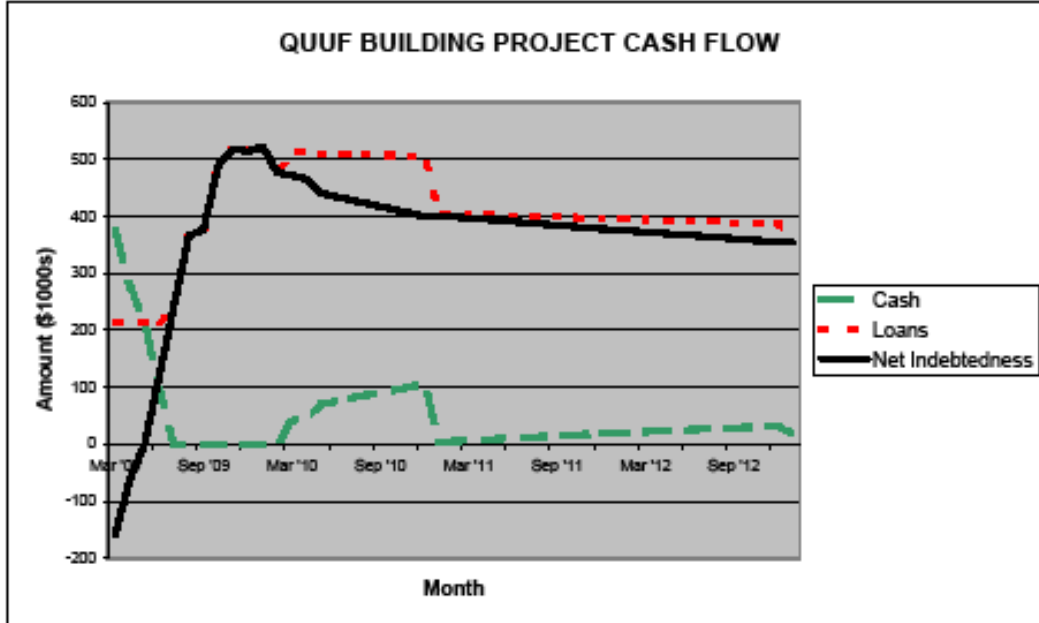
We wish to thank all who have helped, with their time, money, and spirit, to make this happen.

~ Jim Golden, Chair

QUUF BUILDING PROJECT FINANCIAL OVERVIEW

	2004-06	2006-08	2008-07	2007-08	2008-09	2009-10	2010-11 +	TOTAL	ORIGINAL	VARIANCE
REVENUE										
Initial	21786	3691						25477	25000	477
Donations			285927	165815	179800	115090	60250	806882	870000	-63118
Investment			6643	11137	6437			24217	20000	4217
Chalice Lighter Grant						20000		20000	20000	0
Miscellaneous			1055					1055	0	1055
Mortgage Ramp			10000	20000	25000	28000		83000	80000	3000
TOTAL REVENUE	21788	3891	303826	188862	211237	163090	80260	980831	1015000	-64389
EXPENSES										
Hard Costs					551608	391359		942967	930000	12967
Soft Costs		2457	24728	67467	144292	115917		354861	335000	19861
Finance Costs				11530	25010		4180	40720	20000	20720
TOTAL EXPENSES	0	2457	24728	87487	707430	632288		1334388	1285000	49388
NET INCOME	21788	1234	278897	128485	-496193	-389198	80260	-373737	-270000	-103737
LONG TERM LOANS					100000	300000		400000	400000	0
RESERVE								28283	130000	-103737

Note: Donations for 2008-09, 2009-10, 2010-11 are best-guess (with regards to payment of existing pledges) and assume NO new pledges
 Note: Investment assumes no investment income from Apr 2009 on.
 Note: Table includes mortgage payments through June 2010 (as part of finance charges, funded by the Mortgage ramp)
 Note: Beginning in July 2011, the mortgage payments (estimated at \$30,500/year) will be paid directly from the operating fund.
 Note: Finance Costs include interest on promissory notes for January 2010, 2011, 2012 and 2013



NOTE: Maximum allowable loan balance (w/o additional borrowing) \$545K: 330K Kitsap, 100K PNWD, 115K Promissory Notes
 NOTE: Maximum long-term indebtedness (per congregational vote) \$400K

Mortgage Subcommittee (of the Building Steering Committee)

The Mortgage Committee was a disappearing sub-committee of the Finance Committee that was assigned the task of procuring \$400,000 in construction financing and permanent financing for the new sanctuary and appurtenances. The committee members were Jack Forrest, Carolyn Latteier, Todd McGuire and Carolyn Salmon. We were assisted in closing the loans by Kendra Golden.

The committee developed criteria for selecting a lender. We consulted with Dr. Wayne Clarke at UUA about church building financing and the services available from UUA including loans and loan guarantees.

The committee interviewed loan officers from three banks selected Kitsap bank as the lender of choice. We prepared and submitted a loan application including all necessary financial information for a \$300,000 construction/permanent loan. The loan closed on Nov. 19, 2008. The construction interest rate is 1.25% above the Wall Street Journal Prime rate (index) and will change as that index rate changes. The rate at closing was 5.25%. When construction is completed the loan converts to a permanent loan with a term of 7 years and a maturity date of Nov 15, 2014. The interest rate will be the 5 year Federal Home Loan Bank (Seattle) index plus 2.25%.

The committee submitted an application to the Pacific Northwest District Unitarian Universalist Growth Foundation for a \$100,000 loan. We received a loan bearing 5% interest per year for a period of 20 years. The monthly payment is \$658.61 with the last payment due Dec. 31, 2028. The loan closed Dec. 30, 2008. There are no prepayment penalties.

When the loans closed, the Committee disappeared with 3 members, Forrest, Salmon & McGuire, morphing into the Financial Oversight subcommittee of the Building Steering Committee.

~ Carolyn Salmon, Subcommittee Member

Cares and Concerns Committee

A quick glance at the evaluation done by the Committee on Ministry reveals what most of us already know: we are a congregation of predominantly older members. According to the report, "almost half of the Members and Friends of QUUF (48.3 percent) fall in the category 60-74. Thirty percent are between age 45 and age 59."

As such each year we need more from our Cares and Concerns Committee. This past year we have taken people to appointments, made and delivered meals, provided respite care, grocery shopping and yard work for our members and friends in need. At least 62 cards have been sent on behalf of this committee.

This next year we hope to add members to our committee, delineate tasks, improve our communication channels and meet regularly. Current members are: Julie Duke, Laura Burn and Suzanne Hempstead.

~ Laura Burn, Co-Chair

Committee on Ministry

Members: Paul Becker, Elaine Nelson, Deborah Hammond, David Rymph and serving ex-officio Bruce Bode.

We conducted the three-year evaluation of QUUF's ministries. The evaluation revealed that a significant number of congregants are older people living alone. During the retreat session last fall with the consultant from UUA, the members of the committee in attendance discussed doing a focused study of the special needs of these older congregants. While no formal decision has been made, it is likely that we will be working on this issue in the coming year.

The evaluation also demonstrated a high degree of interest within the Fellowship in improving the way we respond to members and friends when they are sick or distressed. We will most likely be looking at this topic as well.

~David Rymph, Committee Member

Covenant Groups

Covenant Groups are designed to provide a small group setting in which persons can speak openly on life's concerns and attentively listen to others doing the same. They also provide an opportunity to get better acquainted with others in the Fellowship. Typically, Covenant Groups are comprised of 5-8 persons who meet twice monthly from October through June.

This year we had nine Covenant Groups, five meeting in the evenings, three during the day, and one in the late afternoon. Two of the Groups were designed for parents with children and met in the R.E. building where Kathy arranged child-care. At year's end, there were a total of 67 persons in the Covenant Groups.

Each of the Covenant Groups has a facilitator and, in one case, co-facilitators. These facilitators typically meet monthly with the minister to check in with each other, discuss how the groups were going, and to suggest topics for the upcoming month.

This year the facilitators were: David Alvarez, Pam Daly, Carol Hubbell, Marcia Lewton, Holly Mayshark, Marilyn Mitchell, Abby Rouse (Beth Logan took her place when she and her family moved mid-year), Dicksy Scott, Calah Tenney & Andrew Fiske. Thanks to all the facilitators for their commitment and care!

Sign-up for next year's Covenant Groups will take place in early September. All are welcome!

~~Bruce Bode, Minister

Denominational Affairs Committee

This is an exciting time for QUUF, as our new Sanctuary takes shape and our membership continues to grow. Our Unitarian Universalism Fellowship is making an important spiritual and societal contribution on the Peninsula. The increasing numbers of people who walk through our doors and stay to embrace our Unitarian Universalist principles is clear evidence of that.

The Denominational Affairs Committee thinks QUUF also has a lot to contribute to the growth and health of our Denomination at the National level by becoming an active participant in UUA (Unitarian Universalist Association) and PNWD (Pacific NW District) affairs. To do that the Fellowship needs to know how it might be involved, in what issues and actions. The Denominational Affairs Committee will be bringing your attention to things that might be of interest and importance to the Fellowship and to our Denomination. A "head's up", so that QUUF can be an active participant in UUA actions and decisions in everything from Actions of Immediate Witness and Statements of Conscience to how to get to General Assembly and the PNWD Annual Meeting.

If there is work to be done and action to be taken it is the job of this Committee to inform the Fellowship.

Sheila Lauder is the Chair and is looking for Committee Members, probably meeting once every six weeks. Members will need to be able to access UUA.org to get information and keep up to date with what's going on nationally. Committee Members need to be willing to research UUA online resources and assist in disseminating information to the Fellowship. It's going to be interesting and enjoyable stuff. If you'd like to be part of this small but mighty Committee, please contact Sheila (379-6434).

~Sheila Lauder, Chair

Designated Offering Committee

Members: Pam Daly, Chair, Gayle Kaune, Michelle Brun, Sue Estes, David Bommer, Carolyn Braun, and Susan Pratt.

The Designated Offering Committee met for its third year with the purpose of implementing the congregation's desire to contribute its plate offerings to serve the needs of others. On the second and

fourth Sunday of each month, offerings were received on behalf of organizations outside the Fellowship.

We continued to choose organizations based on the committee's belief that they represent values consistent with QUUF principles and goals.

In spite of difficult economic times, our congregation supported the program generously, donating a total of **\$13,066** as of June 7, with one additional offering yet to be included.

Recipients were as follows:

- Port Townsend Ed Foundation \$498
- COAST, \$618
- NAMI, \$762
- ECHHO, \$655
- Mujeres de Mais, \$987
- JC Mash, \$856
- Big Bros/Sisters, \$541
- Chaplain Relief Fund, \$435
- Hospice Compassionate Care, \$558
- Gathering Place, \$760
- Habitat for Humanity, \$613
- UUSC (Guest at your Table), \$1081
- Marine Science Center, \$717
- Olycap Community Garden Project, \$681
- Andy Mackie Foundation, \$770
- Domestic Violence Assault Prog, \$973
- Olympic Mt Pet Pals, \$539
- Resident Councils of Washington, \$461
- Home Front Relief, \$561
- Northwind Art for Elders, TBD

Several committee members, including the chair, have now served for three years and have expressed the desire to leave the committee for next year, so **we will need additional members to continue the tasks in the new church year.**

I have enjoyed working with this committee have appreciated the opportunity to learn about the amazing work carried out in this community.

~ Pam Daly, Chair

Finance Committee

Members: Gail Bernhard, Deborah Carroll, Donna Frosthalm, Carolyn Salmon, Lynn Taylor, Carolyn Latteier, Chair, Marilyn Mitchell, Board Liaison, John Collins, Treasurer.

As QUUF grows, the finances become increasingly complex. A couple of years ago, the treasurer handled most of the financial functions by himself. During the past two years, those functions have been shared with the finance committee and spread over a number of assistant treasurer positions. This dispersal provides checks and balances but at the same time it adds a layer of complexity. The finance committee, in addition to filling some of these volunteer jobs with its member, has been working to create a logical structure for our growing financial needs. This work is captured in a recent update for the Operations Manual.

We have defined two reserve funds to act as safety nets for the future and we watchdog these funds carefully.

We have been working to assure the safety and wise use of our money. Deb Carroll has been

instrumental in setting up a petty cash systems and a method of double-checks for our plate collection and bank accounts. This year, for the first time, we are doing an exchange with the Olympia UU Congregation to review each other's books. This adds another set of objective eyes on the books. Thanks go to John Estes for driving to Olympia to take care of our half of the exchange

Carolyn Salmon took on the role of Insurance Commissioner to make sure we are covered during construction and into the new building. Carolyn also serves on the Building Finance Oversight Committee and is our liaison with that group.

Our biggest single job of the year has been putting together a balanced budget for 2009-10. The unknowns of expanded building and mortgage costs have made this a particularly challenging year. Budget Guru Lynn Taylor, with the aid of Budget Nerds Gail Bernhard and Carolyn Latteier, built and rebuilt it, until it worked. With this under our belts, we will move ahead to reconsider and refine our five-year financial projections.

One of our important on-going jobs is to examine the monthly financials and assist the treasurer with any challenges that arrive. QUUF has made it through this financial year in good shape.

Continuing last year's goal of improving communication, we met three times and had useful dialogue with the Stewardship and Fundraising Committees. Donna Frosthalm wrote our valuable Money Matters newsletter column, to keep the congregation aware of our doings.

Thanks go to our Board Liaison Marilyn Mitchell who took on many tasks and Treasurer John Collins who has persevered for two years in this demanding position. **The Finance Committee welcomes new members.**

~ Carolyn Latteier, Chair

Friendship Suppers

We have had one supper almost every month. In the last year, we have met at about six different houses with about 30 different people attending. When not enough folks sign up to make an stimulating table, I call around to invite some newcomers I want to get to know. We usually end up with about 8 people but once we had thirteen and once only six. The seating capacity of the hosts usually determines how many guests are invited.

As a general description, these suppers are held on the third Saturday evening, in homes of folks who are involved with QUUF in some way. We have guests sometimes who are visitors. The host usually fixes the main dish, coffee and tea while the guests bring the rest of the meal, guided by the host. There are no hard rules about this date and sometimes we shift to accommodate host's schedule.

The program is worth continuing as a way for new members/visitor to get to know other folks better, as coffee hour usually is too crowded and noisy for newcomers to get to know people. It is a great way to become acquainted with members and visitors. **I would welcome help or someone to take over Friendship Suppers.** The job requires someone who is slightly aggressive about seeking out guests. The Membership committee is a great resource for locating potential guests, as is the new member list.

~ Jenifer Taylor, Chair

Fundraising Oversight Committee

Membership: Patricia Smith was the co-chair with Kees Kolff, and only other member of this committee until she moved to the Membership Committee part way through the year. **As for the future, it would be good to have at least 3 members on this committee. I am happy to stay on as co-chair during 2009-2010, but would then like to leave the committee.**

Accomplishments:

We made sure that fundraising activities were adequately staffed and timed so as not to compete with each other or significant events.

We gave input into the 5-year plan so that the results of future fundraising efforts are reasonably projected into future budgets.

The results of this year's fundraising were slightly lower than budgeted, but only because \$1,750 from the auction went to the new Sanctuary budget and not to operations.

There were 189 people who attended the service auction in the fall 08/09, and the results were excellent, especially if you consider the economic crisis and that this was the second auction in the fiscal year of 2008. Results:

- Gross \$19,000
- Costs \$2,500
- Net \$16,500
- Fund-a-need \$1,750
- Net for Operations budget \$14,750

Plans for next year: We developed a specific budget for fundraising projects for next year, as shown in this table of net income, over expenses:

Rummage sale	\$1,000
UU're Home	1,600
Book/Media	1,250
Miscellaneous	750
Service Auction	16,000
Sub-total	\$20,600

We will continue with our tried and true events as usual. Several members will be working to promote some new fundraising efforts like the UU're Home hosting program and perhaps a "Book Nook" for selling books.

~Kees Kolff, Chair

Green Sanctuary Committee

Chair: Helen Kolff (continuing next year)

Members: Barb Boelling, Mack Boelling, Diane Haas, Lori Hanemann, Kees Kolff, Donna Logan, Jeanette Richoux, Kathy Stevenson, Marla Streater

Board Liaison: Dave Ditzler

We definitely welcome new members on this committee.

Our main effort this year was to complete all 12 Green Sanctuary projects, apply for official accreditation as a Green Sanctuary and gain congregational approval for our accreditation at the annual meeting.

Our goal for next year is to continue many of the projects that we began as part of the accreditation program:

1. We plan to work with the Sunday Services Committee to encourage at least one environmentally focused service each quarter.
2. We will be creating (and using) a spiritual space for quiet reflection in our landscape once our new building is completed.
3. We are continuing the annual tradition of holding a harvest festival in October featuring local foods.
4. We will continue to offer courses on environmental subjects as part of our Adult Learning Program and our Religious Education Program.
5. Our new landscaping will feature native plants that will offer habitat for wildlife.
6. We plan to continue working with the Community Outreach and Shelter Team (COAST) to make the homeless shelter as green as possible.

7. We plan to continue visiting and writing to our representatives in Olympia to lobby for bills that protect our environment. We will work with Washington UU Voices whenever possible.

8. We will continue to encourage people to carpool, walk or bike to QUUF, and periodically survey the results. Once our building project is completed, we will have a covered bike rack to accommodate more bikes and a charging station for electric vehicles.

9. We will continue to monitor our use of electricity on an annual basis. However, we do expect our use to increase once the new building is completed.

10. Since we are working closely with the contractors, we expect to be the first “light commercial” building to achieve at least the basic level of the BuiltGreen Program for the Jefferson County Home Builder's Association (JCHBA), standards that we are helping to develop.

11. We plan to continue separating and collecting material that can be composted. We will re-start our worm bin in the warm weather to be able to demonstrate one method of composting food on site.

12. We plan to continue posting our Green Guidelines for those who use our facilities. Wherever possible we will be encouraging green purchasing of office products, cleaning and kitchen supplies.

~ Helen Kolff, Chair

Library Committee

The Library Committee was again in hiatus. Library materials circulated in the normal manner although the number circulating was considerably lower than previously. A few volumes were donated but not added to the collection at this time as the existing shelving is completely full.

Goals for 2009/10:

- **Recruit a new librarian.**
- **Assemble a new library committee.**
- Update the collection policy.
- Weed the collection in accordance with the collection policy.
- With the Building Committee, determine the interim library location in the new or renovated facility.
- Pack up the collection and reshelve in the new location.
- Set up the circulation supplies for efficient processing and circulation of materials.

~ Marilyn Mitchell, Chair

Long Range Planning Committee

Libby Urner, chair. Sarah Walker, Don Givens. David Ditzler, Board liaison.

The Long-Range Planning Committee has been working throughout the 2008-2009 church year to update the existing 5-year plan document created by the 2006 LRP committee. As the 2006 LRP said in its Annual Report “We refer to the Long-Range Plan as a “living document” that will need periodic attention, nurturing, adjusting, and pruning as the future unfolds.”

To accomplish this update, we have gathered input from committees, board, staff, and other membership groups regarding their programs’ Long-Range Goals, Strategies and Action plans. That input was consolidated into the February 2009 Draft 5-Year Plan document.

The February draft was then returned to the committees, board and staff for review and further input. The LRP committee is still awaiting updated input with most-recent projection numbers from the Membership and Finance committees to include as appendices to the plan.

A meeting for congregational input on the draft 5-year plan is planned for May 31, 2009. After that input and the remaining committee input are incorporated, a final draft will be returned to the board in the summer of 2009 for formal Board approval and adoption.

~ Libby Urner, Chair

Membership Committee

Membership continued to be very active in 2008-2009. We arranged for two greeters at every service, mailed cards to local visitors, and provided three newcomer orientations with the minister and religious education director. Fall and spring consisted of three evening meetings each, while the winter orientation was held on a Saturday. Non-committee members assisted with these in providing refreshments and a lunch for the winter orientation. Also, board members and other congregation members assisted with greeting. Greeters record attendance and joys and sorrows at services, as well as keeping a Visitor Book.

Thirty-six signed the Membership Book this year, 18 in fall, 13 in winter and as this report is handed in, five will be joining in spring. Three new members did so in their homes as they are physically unable to attend services. (Membership has ongoing discussions concerning keeping connected with these elders and handicapped members. For the most part, this occurs through individuals or small interest groups of our congregation.) In addition, a few who attended orientations have become "Pledging Friends." We also note that three of the new members had been friends for some time. These numbers (36 new members and a few members moving or leaving for other reasons) in mid-May make total membership 296. The names of the new members are listed in the office report.

With staff, the committee again sponsored the annual welcome back potluck picnic in September. More than 125 attended this fun intergenerational event.

We contact most new members after approximately three months and again in a year to determine their satisfaction, participation, etc., and to answer any questions. We invite new women to the April retreat.

Office administrator Nancy Mann is an ad hoc committee member, keeping the membership database and volunteer data for all committees to use. In addition, the forms completed by members are filed in notebooks in the office and are available to committees.

Membership added a new member this year but lost one to another committee. The present members are Joanna England, Maitland Hardyman, Kay Harper, Dan Petrenchak, Susan Petrenchak, Nancy Shipley, Patricia Smith, Sarah Walker and Barbara Dyer. **The Membership Committee welcomes new committee members.**

~ Barbara Dyer, Chair

Music Program Committee

The MPC meets most months of the year. Committee members this year are Susan Pratt, Bobbie McMahon, Lee Goldhammer, Carolyn Salmon (Chair) and ex officio members Rev. Bruce Bode, Marj Iuro and David Hundhausen, board liaison.

The committee sponsored three regular events this year:

- a dance and BBQ in August 2008, which netted \$44
- Talent/No Talent Show and Spaghetti supper in November 2008 which netted \$261
- a Coffee House in April 2009 which netted \$242

Performers for each of these events included members, friends and a few performers from the greater community. All were deemed highly successful and will be repeated in the coming year.

The committee sponsored a concert by Jim Singer, singer and composer, in May 2009. This concert, with admission by donation, included music multi-generational musicians well as music inspired by the Green Sanctuary movement.

The committee submitted detailed Goals, Objectives and Action items for the Long Range Plan. The committee wants to expand the variety of music for Sunday Services, increase music offerings for children and add an auditioned singing group in the midterm.

The committee developed the MP budget for the 09/10 year. It has been a goal of the MPC to increase compensation of our dedicated Sunday musicians. However, we recognize that this budget year is particularly difficult and that compensation will remain the same as last year.

Our intent is to further diversify the musical offerings in the coming year. The committee is beginning plans for a concert as part of the dedication activities for the new sanctuary.

~ Carolyn Salmon, Chair

Nominating Committee

Chair: Carrie Muellner; Members: Diane Bommer, Helen Kolff and Joanna Sanders; Board Liaison: Betty Oppenheimer

With the early resignation of Rob Roose, the Committee was charged with finding four Board members instead of three, as well as a Special Funds Committee member and two Nominating Committee members (replacing outgoing members Carrie Muellner and Diane Bommer).

We first convened in February to review the previous Nominating Committee's list of suggestions and to compile a list of possible candidates. We divided the list among us and made a number of calls. We were able to find a great group of people:

Special Funds - Carolyn Salmon and Jon Collins

Nominating Committee - Barb Dyer and Sheila Lauder

Board of Trustees -

Mike Morrissey (1 year term to fill the early vacancy)

Jan Forrest (3 year term)

Dicksy Scott (3 year term)

Kate Madson (3 year term)

The Committee thanks all those who have offered to serve in these capacities, and urges members of the congregation to consider saying "yes" if asked to serve in the future. The Nominating Committee is an elected committee.

~ Carrie Muellner, Chair

Personnel Committee

Mike Morrissey (chair), Joanna Sanders, Patricia Weedman, David Hundhausen (board liaison), Barb Boelling, Lorrell Louchard and Bruce Bode (ex-officio)

Annual employee review forms are being updated and will be sent to Bruce. These are expected to be completed in the June/July timeframe. Annual pay and benefit increases for employees were considered and a data-based recommendation was sent to the Budget Committee. This included varying percentages for pay increases and no increase for benefits. We also assisted with and reviewed employee job descriptions to assure they reflected currently assigned duties for the '08-09 year. A new Personnel Action Form was introduced to replace employment agreements. A new performance appraisal process is being considered. Adjustments to music program contracts were coordinated for the '08-09 church year. Music contracts for the '09-10 church year are anticipated to be signed in July or August. A recruitment process for a new Office Administrator was coordinated and successfully completed. Except for Mike Morrissey, current Committee members are expecting to continue for another year and **new members are being sought**. A new chair of the Committee is being considered.

~ Mike Morrissey, Chair

Port Townsend/Bay St. Louis Sister City Project

Since 2006, QUUF has acted as the fiscal umbrella organization for the Bay St. Louis Sister City Project, which raised money and sent manpower and equipment to the Mississippi town severely impacted by Hurricane Katrina. This year the Project Steering Committee made the decision to split the remaining available funds (about \$4000 total), between the following two projects:

1. Recycle Hancock, a non-profit organization that is working to introduce recycling and community gardens to Hancock County schools, has been very interested in receiving funding from Port Townsend to support their efforts. In an online-forged partnership with (5) 20-something female students from Oberlin College in Ohio, we made arrangements to send Recycle Hancock a check for \$2,000 to purchase materials for start up school gardens at several schools, with the agreement that the Oberlin students would provide the labor. Those students succeeded in putting in 3 garden beds and a composting structure at Bay Middle School in the early part of January. Read about their effort in their blog at: gardeningsgood.blogspot.com.

2. Due to our past work in rebuilding BSL child care centers and our support for strengthening families, we elected to provide funds for the St. Rose de Lima Church's "Mommy and Me" program, designed to help new/young mothers in their understanding of the developmental stages of their kids and to give them tools to promote positive child development in their homes.

With the funds exhausted, this committee has disbanded.

~ Doug Pulling, Treasurer; and Judy Alexander and Carla Main, Steering Committee

Religious Education Committee

Serving on our committee this year were :

- Staff: Kathy Stevenson, DRE and Tracy Thompson, Assistant
- Committee Members: Susan O'Brien, Deborah Carroll, Kolby Mertz, Rebecca Brignoli, Calah

Tenney. Donna Logan (Chair)

Accomplishments: The RE Committee concentrated on support to the DRE, the RE program, and the building of QUUF community. Kathy's leadership gave us direction and with her encouragement, we gave input at our monthly meetings. Sharing our lives in each meeting check-in helped us to build a caring group who could focus on tasks joyfully together. Our three large commitments this year included Harvest Party, Holiday Party, and Appreciation Tea. For the harvest celebration, committee members phoned invitations to families, set up for food, planned fireside program, and did kitchen clean up. We coordinated with the Green Sanctuary Committee to emphasize local foods. How delightful to find that something so simple as zucchini races brought generations enthusiastically together.

Behind the scenes of fun, the REC contributed to an exciting Five Year Plan. And though it was not an expectation, much of the REC or their children joined the WAVE food bank collection. When Kathy expressed a need for RE such as childcare back up or summer teacher assistance, we were there. New members are looking into service for a community play group and perhaps a fundraiser for play area construction. We felt it important that the community realize we welcome the younger generation. We began considering ways to give this message to the community.

I will miss the group of dear friends next year and have asked to be placed on an RE task list. Deborah Carroll will also move onward to Financial Committee work. Rebecca Brignoli has consented to serve as chair next year. She has a wonderful reserve of energy, strong interpersonal skills, and after her boating experience, can fix anything.

~Donna Logan, Chair

Social Action and Education Committee

Committee members:

Co-chairs: Diane Haas, Diane Bommer

Others: Jenifer Taylor, Ruth Baldwin, Stacey Larsen (new as of 3/09)

What have we done this year?

- SJ Empowerment workshop - had approx. 40 people attended. We followed that workshop with a Saturday retreat for the committee members and wrote a proposal for restructuring into a

council format; this has been submitted to and approved by the board and is in the process of being implemented. Thus far, we have two task forces - one for the homeless shelter project and one for Habitat for Humanity.

- Homeless shelter - supplied meals and night monitors for 2 weeks with about 600 hours of QUUF volunteers.
- HFH - QUUF was active in helping to build Cara Leckenby's house. We had one work day that was QUUF day in which 22 people participated.. Our youth also worked on youth day. We are represented at the HFH Church Relations committee and are gearing up for the 2009 build.
- Sponsored discussion on the study action issue re: Peacemaking.
- Giving Tree - almost \$1200 was donated for gifts for needy, disabled children.
- Sponsored "Death with Dignity" forum and many of us worked on this campaign.
- Sponsored Saturday evening viewing of *Sicko* and a program on Healthcare reform for Social Justice Sunday.
- Have organized petition or postcard signings for UUSC's "Actions of the Month." Goal has been to do this monthly but we're still working towards that!

The Social Action Council welcomes new members and participants in all projects.

~ Diane Bommer and Diane Haas, Co-Chairs

Special Funds Committee

Members: John Collins (Treasurer), Deborah Carroll, Don Dybeck, Jack Forrest, Lynn Taylor (Chair)

The major emphasis this year has been to grow our endowment. A plan called **Grow the QUUF Endowment** was developed and the following tasks have been completed:

- Produced a Bylaw change to rename the committee the Endowment Committee for better name recognition.
- Created monthly articles on endowment giving for the Newsletter
- Created a new fund, the All Purpose Fund, and renamed several others. Produced a handout describing all of the funds in the endowment.
- Developed a Legacy form for reflecting the funding desires of legacy givers.

In addition we plan to launch a campaign in the Fall to encourage legacy gifts. As of May 15 there are 26 bequests (legacy gifts) which name QUUF.

The Committee granted four scholarships for a total of \$1,290.56 from the Scholarship and Special Projects Fund.

It appears that Celebration of Life and other gifts to the endowment will total \$355.

Jack Forrest's term expires this year and Deborah Carroll has been appointed Office Administrator. Both have been valuable members of the committee and their replacements will be elected at the Annual Meeting. Deborah has indicated that she would like to continue on the committee as a contributing observer.

~ Lynn Taylor, Chair

Stewardship Committee

Robin Stemen, Chair, Laura Burn, Abby Pamplin, Ikue Goldstein, Kendra Golden, Karen Page, Marilyn Mitchell

We presented the Fair Share Giving Guide as a tool for members to consider when making their annual financial pledge to QUUF. We held a Tropical Paradise Dinner and Cakewalk. They had a crossword puzzle contest with Karen Page Celebration Flags as a prize. Educating the congregation about the importance of getting their pledge card in was a roaring success. The vast majority of

members got their pledge cards in by March 22nd which allowed the Finance Committee to start preparing next year's budget. Plans for next year include possibly having the big stewardship dinner in the new building.

At the time this report was written our QUUF pledge campaign total is \$244,276 which is only slightly short of the \$249,000 goal. This is an increase over last year's campaign and great results considering the economy!

We need a lot more committee members!

~ Robin Stemen, Chair

Sunday Services Committee

Members: Linda Little & Robin Ditzler, Co-Chairs; Al Thompson, Board Representative; Bruce Bode, Minister; Marj Iuro, Music Director; Patricia Smith & Rachelle Burt, Usher Coordinators for weekly services; Julie Duke & Nancy Richardson, Coordinators for flowers / artistic displays for weekly services; Mack Boelling, Sound Technician Coordinator for weekly services; Gayle Kaune, Jeanette Richoux, Committee Members

The committee successfully solicited input from the Fellowship, and secured excellent speakers for the Sunday services in January, 2009. We submitted budget requests and five year plans at the request of the Board and Long Range Planning Committees. We again successfully solicited input for summer services speakers for 2009, and will be selecting speakers from within our Fellowship within the next month. Sound management has been successful in recruiting and training new technicians. Floral arrangements and other artistic displays have been consistently beautiful. New ushers were successfully recruited and trained, and their instructions have been updated to include more responsibilities.

Jeanette Richoux will be leaving the Committee at the beginning of the new fiscal year. She has been an excellent contributor to the Committee. Robin Ditzler will be the new Chair for 2009-2010. **The Committee could use one or two new members who actively meet with the committee to plan January and Summer Services. We are in need of volunteers who would not necessarily attend the meetings, but who agree to join the sound management team, provide floral / artistic arrangements, and usher on a regular basis.**

~ Linda Little, Co-Chair

Technology Committee

Betty Oppenheimer has been serving as Interim Chair since Jenifer Taylor resigned in February to pursue other humanitarian interests. Rob Rouse served as Board Liaison for a portion of the year until leaving QUUF due to relocation. Committee members: Ned Schumann, Gary Nelson, Gail Bernhard, Julia Cochran, Libby Urner, Jeff Kelety and Gary Cook. Thanks to everyone for their contributions!

Organizationally, in response to growth and complexity, the Fellowship is moving to greater definition and formality for technology-related responsibilities, planning, operations and management. During the past year, Technology Committee roles and responsibilities have been updated, extended and refined to better meet the needs of our growing congregation. The Bylaws and Operations Manual have been updated to reflect these changes. The Technology portion of the Long Range Plan has also been updated and will serve as a guide to annual technology planning and budgeting. The Technology committee has established regular monthly meetings, which are often in the form of conference calls, with electronic support for viewing documents.

Major accomplishments include:

- Analysis, selection and implementation of a new printer/copier for the office. The equipment is networked with office computers, allowing staff to print directly to the new device, which is faster, full-featured and more reliable than the previous copier;
- Extension of the wireless network to the RE building;

- Development of preliminary infrastructure specifications for new building wiring/cabling;
- Research on stage lighting needs/options and electronic control capability for lighting, security, fire/flood detection, etc. for the new building, with a June target for completion;
- Inventory of technology equipment and functionality, including computers, network, telephones, printing/copying, sound system, projection capability, and related documentation. Interviews with office staff and others were conducted to identify gaps and problems, as well as determine future needs.
- Based on the inventory, a report with recommendations to the Board has been prepared. This identifies major technology needs for the next several years, with proposed budget. In conjunction with the Building and Finance Committees, planning for technology implementation in the new building is continuing;
- Members of the Tech committee provided guidance (and most of our budget!) on conversion of the web site to a CMS (Content Management System), which allows easy updates by staff/volunteers.

Major goals for the coming year (assuming budget approvals) include:

- Clarifying procedures for working with other committees on technology needs and requests;
- Extending the network and moving office computing to the new building;
- Establishing dependable affordable maintenance and on-call trouble shooting support for network and computers;
- Assessing the state of technical and user documentation; making progress on filling the gaps;
- Selecting and installing a new computer/server and set up of old server for use as office computer for volunteers;
- Finalizing new sound system design; purchase; and installation;
- Exploring opportunities for productivity and cost saving technology on behalf of the Fellowship.

The Technology Committee is also seeking additional members, both techies and non-techies, to work with us in carrying out plans for the coming year.

~ Gail Bernhard, Incoming Chair

YRUU Young Religious UUs

Our YRUU group has been advised this year by two new and two returning advisors. We welcomed Julie Russell and Nils Peterson and are please to have had Celeste Archambault and Stephanie Anderson return. Stephanie is serving in the role of Youth Coordinator. There are approximately 10 regular youth participating although we often struggle with attendance as they all seem to be very busy. Here are some ways we have managed to capture their interest;

- a clean-up of Sather Park, Chetzemoka, downtown waterfront and the neighborhood in between
- a visit to a Sikh Temple in Renton
- an Adbusters Media Literacy Unit to educate in how they are being targetted by marketers etc.
- many stress-management activities such as meditation, yoga, and art
- discussions about pertinent issues such as fear and drugs
- a PNWD Con (conference), finally!!!
- the Polar Plunge fundraiser
- an overnight
- games, fun and lots of food and campfires!
- 2 youth will be Bridging.

The age-old struggle of getting commitment of youth time is still in effect but we are doing all we can to create a loving, welcoming place for them.

~ Stephanie Anderson, Youth Coordinator